

FINDING AID FOR:
Estate Miscellaneous Records

Prepared By:
Karen Urbec, MLIS, CA
2020-11-18

Updated By:
Ayla Toussaint, MILS
2023-05-10

Collection Description

Collection #: E4

Collection Title: Estate Miscellaneous Records

Creator:

Location: Analog miscellaneous estate records are offsite at Uovo on shelf 10.

Inclusive Dates: 1912-1919

Bulk Dates:

Extent:

Restrictions:

Assoc Coll Matl:

Hist/Bio Note:

Scope: The Miscellaneous Estate Records include materials from the Estate Era that do not fall under correspondence, financial records, or purchase records. Included are cloth-bound project specifications and contracts, reports, committee meeting minutes, legal agreements, land deeds, and other miscellaneous materials relating to the design, construction, and management of Vizcaya.

Included in this collection are reports on environmental issues and conservation attempts commissioned by James Deering. One report deals with controlling the mosquito population. Another details preventative conservation measures on the Cape Florida coastline. After the suggested preventative conservation measures were taken, a second report was conducted which discusses the adverse effects of the initial intervention. Also included are detailed committee meeting minutes from the 1916 attempt to manage the completion of Vizcaya through committee work. Although the committee was disbanded, the minutes give insight into the relationships between those in charge of designing and building the Estate.

Notes:

Topic:

Geographic:

Personal:

Corporate:

Arrangement: This collection is comprised of 3 document boxes and 2 oversized boxes. __The materials in this collection relate to the design, construction, and management of Vizcaya, but do not fit into the other collections under the Estate Records. This collection was arranged by the archivist and does not preserve an original order. The original organization of these records is unknown.

Series Descriptions

Series: Box 1: Box one of Estate Miscellaneous Records

Location:

History:

Scope:

Inclusive Dates: circa 1917

Arrangement: __ This box is also known as Estate Records box 72. During the move to Museovault, it was box M83.

Notes:

Extent:

Series Container List

Collection/Series #: E4 /Box 1

File Unit:

[18]	List of buildings/structures, 1913?
1	Specifications--Propagation House,
4	Specifications--Garden,
5	Specifications--Causeway Toilets,
6	Specifications--Casba,
7	Project Records--Mound,
8	Specifications--Outside Work,
9	Specifications--Outside Work,
10	Specifications--Laundry Yard, Firehouse, Toilets,
11	Specifications--Gardens,
12	Specifications--Garden,
13	Mary Brickell James Deering Title,
14	Report on Mosquitos, 1917

- 15 Project Records--Specifications--Mound,
- 16 Project Records--Work to be Completed,
- 17 Committee Minutes, 1917

Series: Box 2: Box two of Estate Miscellaneous Records

Location:

History:

Scope:

Inclusive Dates: 1912-1919

Arrangement: ___ This box is also known as Estate Records box 73. During the move to Museovault, it was box M157.

Notes:

Extent:

Series Container List

Collection/Series #: E4 /Box 2

File Unit:

- | | |
|------|---|
| [20] | Report on Cause of Deterioration of Boat House Roof, 1919 |
| [21] | Blueprints from Correspondence File, circa 1915 |
| [22] | List of Work to be Completed, circa 1916 |
| [23] | William Deering Biography, |
| [24] | Atkinson, Gramming, and Burdine Report, |
| [25] | Brickell Avenue Plat Map, 1917 |
| [26] | Fireplace Test Reports, |
| [27] | No Trespassing Sign, |
| [28] | Hardware Chicago House, |
| [29] | List of Signed Contracts, circa 1917 |
| 1 | Advertisements, leaflets, |
| 2 | Advertisements, leaflets, |
| 3 | Insurance Policy Statements, 1916 |
| 4 | List of James Deering Books, 1916? |

6	Vizcaya Land Deeds, 1912-1916
7	List of Maps in North Arcade, 1917
8	Electrical Reports, 1917
9	Electrical Reports, 1917
10	Electrical Reports, 1918
11	Gondola Insurance Policy, 1917
12	Electrical and Mechanical Report, 1917
13	Musselman and Newgaard Electrical Reports, 1917
14	Dixon Electrical Report, 1917
15	Specifications--Hardware, 1917?
16	Fred T. Ley Contract, 1917?
18	List of Lighting Fixtures in Main House,
19	Specifications--Changes to Electrical System, 1915

Series: Box 3: Box three of Estate Miscellaneous Records

Location:

History:

Scope:

Inclusive Dates: 1916-1919

Arrangement: ___ This box is also known as Estate Records box 74. During the move to Museovault, it was box M158.

Notes:

Extent:

Series Container List

Collection/Series #: E4 /Box 3

File Unit:

- | | |
|------|--|
| [1] | [Report of work done at Cape Florida to mitigate erosion], |
| [20] | Plumbing Index to Interior Valves, |
| 2 | Report on Cape Florida Property, 1917 |
| 4 | Trip to the French Front, 1916 |
| 8 | Chalfin's French Practice, |
| 9 | Report on Boat House Roof Deterioration, 1919 |
| 10 | Blue Dog Lease, 1919 |
| 13 | Committee Minutes, 1916 |
| 14 | Committee Minutes, 1916 |
| 15 | Committee Minutes, |
| 16 | Committee Minutes, 1916 |
| 18 | Committee Minutes, 1916 |
| 19 | Maclean Contract, |