



Commercial Film and Still Photography Rules and Regulations *Updated October 1, 2015*

Thank you for choosing Vizcaya Museum and Gardens for your film or still photography session. Vizcaya is a National Historic Landmark, designated by the United States government in recognition of its importance to the history of our nation. We are an accredited public museum and not a park.

Vizcaya is a fragile place filled with irreplaceable statues, architecture, trees and plants. Please walk carefully around the grounds of Vizcaya

Please keep your receipt and the following photo permit with you at all times as proof of payment. You are required to show your photo permit when asked by Vizcaya staff members. If you do not have your photo permit, you and your party will be asked to leave.

The client is responsible for the conduct of their party. Clients who do not abide by these guidelines (including members of their party) will be subject to permanent loss of privileges. Vizcaya reserves the right to cancel this film/photography session without a refund and to remove any party from the premises for violations of any of the following rules and regulations.

1. Filming and/or photography is permitted outdoors only; no filming/photography is permitted inside the Main House, within the railings of the Swimming Pool area, inside the Café & Shop area or inside the Casino rooms on the Garden Mound.
2. Commercial photography and filming are permitted between the hours of 8:30AM and 5:30PM. There is a fee for each additional hour between 6:30-8:30AM and 5:30-6:30PM.
3. Commercial photography sessions and filming cannot block gateways, pathways, steps, entrances or exits. Equipment, actors and/or models cannot be placed where they will block pathways or restrict access for other visitors. Equipment, actors and/or models cannot be placed in front of the Main House or walkway (west façade and main drive) between 9:30AM and 5:30PM.
4. Parking of all vehicles, including motor homes, cube trucks, generators, etc. for commercial film and still photography shoots is assigned by museum Security Officers on the day of the shoot.
5. Access for all crew during the shoot is assigned by museum Security Officers on the day of the shoot.
6. To protect our gardens and for your safety, please stay on the paved, stone or gravel pathways at all times when moving through the estate.

7. All film/photographic equipment, including tripods and portable lighting, must remain on the pathways. Walking, standing, placing equipment, or taking photographs in planting beds and wooded areas is not permitted at any time.
8. Do not move any potted plants or signs.
9. Do not pick any flowers. Live plants or flowers (including flower petals) and any other materials that leave residue (including but not limited to rice, glitter, paint and balloons) are not permitted.
10. Do not stand, sit, lean or climb on walls, railing, statuary or fountains.
11. Do not attach, drape, lean or hang any props, clothing or other items on trees, plants, gates or statuary.
12. Do not open or close gates on the property. This restriction includes all of the metal and wooden gates in the Forecourt and gardens.
13. Do not touch or alter fountain valves, water supply lines, light fixtures or electrical lines under any circumstances.
14. If members of your party need to change clothing, apply makeup or set hair, they may only do so in the designated restrooms that have been provided for your convenience on the north side of the service area or Oval Plaza (see attached map). Changing clothing, applying makeup or setting hair in public restrooms or in other public areas of the property is not permitted.
15. Makeup cases, shoulder bags, clothing and props and photography equipment must be kept with your crew at all times. Unattended items and equipment will be confiscated by Vizcaya Security. If your equipment has been removed, please see a Security Officer. Vizcaya is not responsible for any props, articles of clothing or equipment that have been lost, damaged or stolen from the premises.
16. Eating is not permitted in the gardens. Crew and talent may eat in designated areas (trailer or RV locations).
17. Smoking is not permitted anywhere on Vizcaya property.
18. Museum policy does not allow the tying up of any watercraft or boats to Vizcaya property, which includes the seawall, the Barge and the Venetian painted poles. Additionally, there is no embarkation or disembarkation permitted along the waterways adjacent to Vizcaya.
19. Crew and talent must be fully clothed while on the property. Shoes and shirts are required.
20. Sound equipment, including but not limited to radios, portable tablets/smartphone players, speakers, music or noise-producing instruments are not permitted.
21. Battery-operated fans and smoke machines are permitted.

- 22. Electrical cords may not cross areas of visitor traffic flow. Any electrical cords must be appropriately covered for staff and visitor safety.
- 23. No signage may be posted anywhere on the property, including the parking lot and South Miami Avenue.
- 24. Animals are not permitted on the property, unless they are verified service dogs as defined in Guidelines II and III of ADA.
- 25. Sets may not be constructed on the property and the use of paint is not permitted on the property.
- 26. Please deposit all trash in the receptacles provided throughout the estate and parking lots.
- 27. Photography sessions must at all times yield areas to Vizcaya staff and volunteers leading garden tours or programs.

Permittee agrees to release from liability and hold Vizcaya harmless from any and all liabilities, losses or damages resulting from use of the property and performance of this agreement. Permittee understands and agrees that any insurance protection provided by the permittee shall in no way limit the responsibility to keep harmless and defend Vizcaya and its employees. Permittee expressly understands that by signing this document and agreeing to its terms, they are giving up their rights to obtain damages, judgments or awards from injuries, theft, death or any other harm that may occur from the use of the property and performance of this agreement.

Thank you for abiding by these guidelines to make your visit as safe and enjoyable as possible and to maintain Vizcaya as a world-class cultural destination.

PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Client Name (print): _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

Onsite Representative* (print): _____

Onsite Representative* cell phone: _____

**The onsite representative is the photographer/producer/art director who will be onsite for all permitted activities.*

I HAVE READ AND AGREE TO ABIDE BY THE ABOVE CONDITIONS:

We must have your signatures to allow you on the property.

Client Signature: _____ **Date:** _____

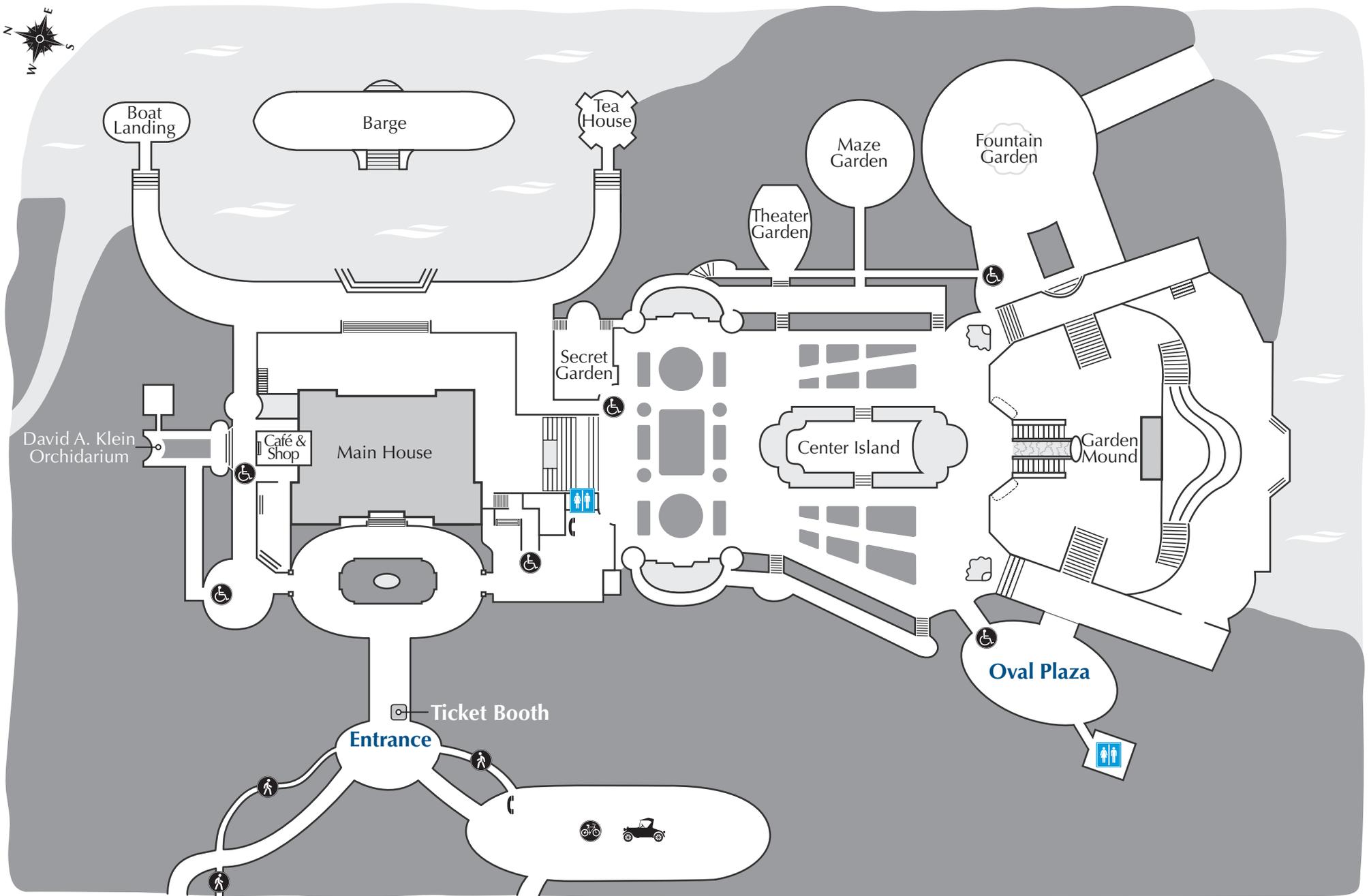
Onsite Representative Signature: _____ **Date:** _____

VIZCAYA STAFF ONLY:

Date: _____

Time: _____

Security Officer Initials: _____



South Miami Avenue

Photography Permit Map

LEGEND



Designated Restrooms



Accessible Route



Pedestrian Path



Public Telephone

